

**MINUTES OF MEETING
URBAN ORLANDO
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Urban Orlando Community Development District was held on Wednesday, March 16, 2022, at 8:30 a.m. at Grace Hopper Hall.

Present and constituting a quorum were:

Diana Pienaar	Chair
Jim Schirtzinger	Vice Chair
Anne Coppenhaver	Assistant Secretary

Also present, either in person or via communications media technology, were:

Angel Montagna	Inframark Management Services
Tucker Mackie (<i>via phone</i>)	District Counsel
Carolina Matiz Pardo	North America Engineering Services
Bill Patterson	District Agent

The following is a summary of the actions taken:

FIRST ORDER OF BUSINESS

Roll Call

Ms. Pienaar called the meeting to order at 8:30 a.m. Ms. Montagna called the roll and indicated a quorum was present for the meeting.

SECOND ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Consent Agenda

A. Acceptance of the Minutes of the February 16, 2022 Meeting

- Ms. Coppenhaver noted the name of the guest speaker on February 16, 2022 was Mr. Tom Rockenbach, Executive Director of Westminster Winter Park. The minutes will be amended.

On MOTION by Ms. Coppenhaver, seconded by Mr. Schirtzinger, with all in favor, unanimous approval was given to accept the February 16, 2022, minutes, as amended.

B. Approval of Invoices

On MOTION by Mr. Schirtzinger, seconded by Ms. Coppenhaver, with all in favor, unanimous approval was given to the invoices.

FIFTH ORDER OF BUSINESS

Authorizations and Actions

A. Resolution 2022-02, Designating a Treasurer and Assistant Treasurer

- Ms. Montagna explained Resolution 2022-02 to the Board.

On MOTION by Mr. Schirtzinger, seconded by Ms. Coppenhaver, with all in favor, unanimous approval was given to Resolution 2022-02 designating Mr. Bloom as Treasurer and Ms. Montagna as Assistant Treasurer.

B. Resolution 2022-03, Authorizing Notice of Qualifying Period of General Election

- Ms. Montagna explained Resolution 2022-03 to the Board. Ms. Mackie explained Resolution 2022-03 more in depth for the Board.

On MOTION by Mr. Schirtzinger, seconded by Ms. Coppenhaver, with all in favor, unanimous approval was given to Resolution 2022-03 Authorizing Notice of Qualifying Period of General Election.

C. Reserve Study Proposals

- Ms. Montagna received correspondence from two out of four companies for a reserve study, with only one proposal. A discussion ensued.
- Ms. Mackie explained more of what a reserve Study covers, and suggested looking at other Districts reserve studies that are already done.
- The reserve study was tabled until April.

D. March 2022 Authorization Report

- Mr. Patterson reviewed the authorization report.

- Mr. Patterson presented a Brightview proposal to replace Bermuda grass with St. Augustine grass on the New Broad Street median, between Fern and Bennett, at entrance of the community.

On MOTION by Mr. Schirtzinger, seconded by Ms. Pienaar, with all in favor, unanimous approval was given to the Brightview St. Augustine proposal for \$8600.00.

- Mr. Patterson presented a proposal for St. Augustine grass to replace Bahia grass in the buffer to the alley way. A discussion ensued, and this proposal was not approved.
- Mr. Patterson presented an irrigation proposal for the right of way near Harston Avenue. This would put the water expense in the resident’s hands rather than the District’s. This work would need to include temporary construction easements with the residents affected and repairing any landscaping in the area that may be damaged. The Board discussed the irrigation issue, and the consensus is a letter will be sent by Ms. Mackie, to the residents involved, stating the District will continue to pay for the water, however, repairs and cost of repairs, to any part of the irrigation system, will fall to the residents.
- Mr. Patterson stated there are wooden boards in the bridges that need replaced, due to damage. A proposal was presented for \$2800.00.

On MOTION by Mr. Schirtzinger, seconded by Ms. Coppenhaver, with all in favor, unanimous approval was given to authorize Mr. Patterson to approve the best proposal for replacing boards in the bridges, with a not to exceed amount of \$2000.00.

SIXTH ORDER OF BUSINESS

Staff Reports

- A. District Manager**
 - i. February 2022 Financial Statements**
 - The February 2022 financial statements were accepted.
- B. District Counsel**
 - The 2022 legislative session was extended. The Capital conversations will be coming.
- C. District Engineer**
 - i. Summary of Engineering Activities**
 - Signage maintenance is being worked on.
 - ABC Paving contract was presented for signature. The permits are in the process.
 - The stormwater analysis is being worked on. There are no wastewater needs for the District.
- D. District Agent**
 - i. Grounds Maintenance Updates**
 - Mr. Patterson gave an update on the Broad Street pond. The onsite visit is rescheduled, due to rain.
 - An update was given on the fence at Katy Way Trail. Supplies were delayed; however, this work should be completed by the end of next week. A no trespassing sign was discussed.
 - ii. Encumbrance Report**
 - Mr. Patterson explained what the encumbrance report entails.
 - iii. OPD Report**
 - No comments.

SIXTH ORDER OF BUSINESS

Supervisor Comments

- Ms. Coppenhaver requested when having a guest speaker, and they introduce themselves, to also state their connection to the community.

SEVENTH ORDER OF BUSINESS

Adjournment

On MOTION by Ms. Coppenhaver seconded by Ms. Pienaar, with all in favor, the meeting was adjourned.

Assistant Secretary/Secretary

Vice Chairman/Chairman